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# West Devon Annual Council



West Devon  
Borough  
Council

|  |   |           |             |               |            |                  |           |             |            |              |           |              |                |                 |              |             |            |              |                |              |             |             |              |                        |            |              |            |              |           |           |  |
|--|---|-----------|-------------|---------------|------------|------------------|-----------|-------------|------------|--------------|-----------|--------------|----------------|-----------------|--------------|-------------|------------|--------------|----------------|--------------|-------------|-------------|--------------|------------------------|------------|--------------|------------|--------------|-----------|-----------|--|
| <b>Title:</b>  | <b>Summons</b>  |           |             |               |            |                  |           |             |            |              |           |              |                |                 |              |             |            |              |                |              |             |             |              |                        |            |              |            |              |           |           |  |
| <b>Date:</b>   | <b>Tuesday, 21st May, 2024</b>  |           |             |               |            |                  |           |             |            |              |           |              |                |                 |              |             |            |              |                |              |             |             |              |                        |            |              |            |              |           |           |  |
| <b>Time:</b>   | <b>11.00 am</b>   |           |             |               |            |                  |           |             |            |              |           |              |                |                 |              |             |            |              |                |              |             |             |              |                        |            |              |            |              |           |           |  |
| <b>Venue:</b>  | <b>Chamber - Kilworthy Park</b>   |           |             |               |            |                  |           |             |            |              |           |              |                |                 |              |             |            |              |                |              |             |             |              |                        |            |              |            |              |           |           |  |
| <b>Full Members:</b>   | <p style="text-align: center;"><b>Mayor</b> Cllr Daniel<br/><b>Deputy Mayor</b> Cllr Sellis</p> <p><i>Members:</i></p> <table><tr><td>Cllr Ball</td><td>Cllr Kimber</td></tr><tr><td>Cllr Blackman</td><td>Cllr Leech</td></tr><tr><td>Cllr Bridgewater</td><td>Cllr Mann</td></tr><tr><td>Cllr Calder</td><td>Cllr Moody</td></tr><tr><td>Cllr Casbolt</td><td>Cllr Mott</td></tr><tr><td>Cllr Cheadle</td><td>Cllr Oxborough</td></tr><tr><td>Cllr Cunningham</td><td>Cllr Renders</td></tr><tr><td>Cllr Dexter</td><td>Cllr Saxby</td></tr><tr><td>Cllr Edmonds</td><td>Cllr Southcott</td></tr><tr><td>Cllr Elliott</td><td>Cllr Vachon</td></tr><tr><td>Cllr Ewings</td><td>Cllr Wakeham</td></tr><tr><td>Cllr Greenberry-Pullen</td><td>Cllr Watts</td></tr><tr><td>Cllr Guthrie</td><td>Cllr Viney</td></tr><tr><td>Cllr Johnson</td><td>Cllr West</td></tr><tr><td>Cllr Jory</td><td></td></tr></table> | Cllr Ball | Cllr Kimber | Cllr Blackman | Cllr Leech | Cllr Bridgewater | Cllr Mann | Cllr Calder | Cllr Moody | Cllr Casbolt | Cllr Mott | Cllr Cheadle | Cllr Oxborough | Cllr Cunningham | Cllr Renders | Cllr Dexter | Cllr Saxby | Cllr Edmonds | Cllr Southcott | Cllr Elliott | Cllr Vachon | Cllr Ewings | Cllr Wakeham | Cllr Greenberry-Pullen | Cllr Watts | Cllr Guthrie | Cllr Viney | Cllr Johnson | Cllr West | Cllr Jory |  |
| Cllr Ball  | Cllr Kimber   |           |             |               |            |                  |           |             |            |              |           |              |                |                 |              |             |            |              |                |              |             |             |              |                        |            |              |            |              |           |           |  |
| Cllr Blackman  | Cllr Leech  |           |             |               |            |                  |           |             |            |              |           |              |                |                 |              |             |            |              |                |              |             |             |              |                        |            |              |            |              |           |           |  |
| Cllr Bridgewater   | Cllr Mann   |           |             |               |            |                  |           |             |            |              |           |              |                |                 |              |             |            |              |                |              |             |             |              |                        |            |              |            |              |           |           |  |
| Cllr Calder  | Cllr Moody  |           |             |               |            |                  |           |             |            |              |           |              |                |                 |              |             |            |              |                |              |             |             |              |                        |            |              |            |              |           |           |  |
| Cllr Casbolt   | Cllr Mott   |           |             |               |            |                  |           |             |            |              |           |              |                |                 |              |             |            |              |                |              |             |             |              |                        |            |              |            |              |           |           |  |
| Cllr Cheadle   | Cllr Oxborough  |           |             |               |            |                  |           |             |            |              |           |              |                |                 |              |             |            |              |                |              |             |             |              |                        |            |              |            |              |           |           |  |
| Cllr Cunningham  | Cllr Renders  |           |             |               |            |                  |           |             |            |              |           |              |                |                 |              |             |            |              |                |              |             |             |              |                        |            |              |            |              |           |           |  |
| Cllr Dexter  | Cllr Saxby  |           |             |               |            |                  |           |             |            |              |           |              |                |                 |              |             |            |              |                |              |             |             |              |                        |            |              |            |              |           |           |  |
| Cllr Edmonds   | Cllr Southcott  |           |             |               |            |                  |           |             |            |              |           |              |                |                 |              |             |            |              |                |              |             |             |              |                        |            |              |            |              |           |           |  |
| Cllr Elliott   | Cllr Vachon   |           |             |               |            |                  |           |             |            |              |           |              |                |                 |              |             |            |              |                |              |             |             |              |                        |            |              |            |              |           |           |  |
| Cllr Ewings  | Cllr Wakeham  |           |             |               |            |                  |           |             |            |              |           |              |                |                 |              |             |            |              |                |              |             |             |              |                        |            |              |            |              |           |           |  |
| Cllr Greenberry-Pullen   | Cllr Watts  |           |             |               |            |                  |           |             |            |              |           |              |                |                 |              |             |            |              |                |              |             |             |              |                        |            |              |            |              |           |           |  |
| Cllr Guthrie   | Cllr Viney  |           |             |               |            |                  |           |             |            |              |           |              |                |                 |              |             |            |              |                |              |             |             |              |                        |            |              |            |              |           |           |  |
| Cllr Johnson   | Cllr West   |           |             |               |            |                  |           |             |            |              |           |              |                |                 |              |             |            |              |                |              |             |             |              |                        |            |              |            |              |           |           |  |
| Cllr Jory  |   |           |             |               |            |                  |           |             |            |              |           |              |                |                 |              |             |            |              |                |              |             |             |              |                        |            |              |            |              |           |           |  |
| <b>Interests – Declaration and Restriction on Participation:</b> | Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.   |           |             |               |            |                  |           |             |            |              |           |              |                |                 |              |             |            |              |                |              |             |             |              |                        |            |              |            |              |           |           |  |
| <b>Committee administrator:</b>                                  | Democratic.Services@swdevon.gov.uk  |           |             |               |            |                  |           |             |            |              |           |              |                |                 |              |             |            |              |                |              |             |             |              |                        |            |              |            |              |           |           |  |

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- 1. Apologies for Absence**
- 2. To elect The Mayor of the Borough for the ensuing year**
- 3. To elect The Deputy Mayor of the Borough for the ensuing year**
- 4. Vote of thanks to the Retiring Mayor**
- 5. Response by the Retiring Mayor**

**6. Declarations of Interest**

In accordance with the Code of Conduct, Members are invited to declare any Disclosable Pecuniary Interests, Other Registerable Interests and Non-Registerable Interests including the nature and extent of such interests they may have in any items to be considered at this meeting;

**7. Confirmation of Minutes**

**1 - 6**

To approve and adopt as a correct record the Minutes of the Meeting of the Council held on 26 March 2024.

**8. To appoint a Leader of the Council for the ensuing year**

**9. To appoint a Deputy Leader of the Council for the ensuing year**

**10. To report on the composition of political groups**

**11. To approve the Committee Structure for the coming year**

|                               |   |
|-------------------------------|---|
| Audit & Governance            | 7 Members                                       |
| Hub                           | 9 Members (to include Leader and Deputy Leader) |
| Overview & Scrutiny           | 15 Members                                      |
| DM & Licensing                | 10 Members + Named Substitutes                  |
| Council Tax Setting Committee | 4 Members                                       |
| Investment & Regeneration     | 3 Members                                       |

with all of the Borough Council Member appointments to the above Committees and the Dartmoor National Park Authority being politically balanced and each Member of Council being

appointed to serve on one of the Audit & Governance; Hub; or Overview & Scrutiny Committees.

**12. Appointment of Members (and Substitute Members) of the Bodies of the Council**

To receive the appointments from the Political Groups of the Members they have selected to serve on the Committees. To appoint (if any) the requisite number of Members from the Members of the Council who, at the date of this meeting, are not Members of a Political Group.

To follow

**13. To appoint the Chairman and Vice-Chairman to the Committees of the Council for the ensuing year**

To follow

**14. To appoint representatives to the list of Governance Boards for the ensuing year**

To follow

**15. To appoint representatives to the list of Outside Bodies for the ensuing year**

To follow

**16. Hub Advisory Groups 7 - 10**

**17. Appointment of Independent Persons - Standards and the Audit & Governance Committee 11 - 16**

**18. Reports of Bodies**

To receive the Minutes of the following Committees, to note the delegated decisions and to consider the adoption of those Minutes which require approval:

**(a) Development Management & Licensing Committee 17 - 30**

Meeting held on 27 February 2024; and

Meeting held on 16 April 2024

**(b) Audit & Governance Committee 31 - 36**

Meeting held on 19 March 2024

**(c) Hub Committee 37 - 40**

Meeting held on 9 April 2024

**(d) Overview & Scrutiny Committee**

**41 - 46**

Meeting held on 23 April 2024

**19. Council Constitution**

**47 - 56**