

## **Planning Enforcement Task and Finish Group – DRAFT Terms of Reference**

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### **Purpose & Remit**

At its meeting held on 21 September 2023, the Executive asked that the Overview & Scrutiny Committee give consideration to: *'setting up a Task and Finish Group to further develop the new approach to planning enforcement and report back to the Executive accordingly.'*

The main focus of the Planning Enforcement Task and Finish Group will be to:

- Undertake a detailed review of the existing Planning Enforcement Plan; and
- To review the current approach to handling Enforcement complaints and the associated resources required.

### **Group Membership:**

Cllr xxxxxx

Cllr xxxxxx

Cllr xxxxxx

Cllr xxxxxx

Cllr xxxxxx

Also invited to attend: Cllr Thomas (Lead Executive Member for Development Management (in an advisory (non-voting) capacity))

At the discretion of the Group Chairman, other interested Members of the Council will be able to attend Group meetings in a non-voting capacity.

The Chairman of the Group will be determined at the first Group meeting and, if necessary, will have the right to exercise a casting (second) vote.

For the avoidance of doubt, the substitute provisions will not apply for this Task and Finish Group.

### **Officer Support:**

Director of Strategy and Governance (lead officer)

Assistant Director – Planning

Planning Business Manager

### **Meetings:**

It is intended that the Group will meet on no more than 3 separate occasions and will agree the dates of the remaining meetings at its first meeting.

Given the tight time constraints associated with this Review, the Executive has asked that the Review be concluded in time for consideration at the Executive meeting to be held on 30 November. Therefore, if the Committee is minded to agree, then it is important to note that, due to the timing of the next Overview & Scrutiny Committee, **the concluding report will be presented direct to the Executive.**

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Unless requested otherwise, all Task and Finish Group meetings will be held remotely via Teams.